

**Functional Series 500
Management Services**

INTERIM UPDATE 04-03

SUBJECT: Issuance of Revised ADS Chapter 537, Professional Liability Insurance

REVISED MATERIAL: ADS 537, Professional Liability Insurance, has been revised to raise the maximum amount of reimbursement for professional liability insurance from \$100 to \$175, consistent with the maximum amount as authorized by the State Department. The increased maximum reimbursement amount is retroactive to October 1, 2003.

EFFECTIVE DATE: 10/01/2003

Attachment: Issuance of Revised ADS Chapter 537, Professional Liability Insurance

POLICY

USAID/General Notice
M/OMS
03/01/2004

SUBJECT: Issuance of Revised ADS Chapter 537, Professional Liability Insurance

ADS 537, Professional Liability Insurance, has been revised to raise the maximum amount of reimbursement for professional liability insurance from \$100 to \$175, consistent with the maximum amount as authorized by the State Department. The increased maximum reimbursement amount is retroactive to October 1, 2003.

The revised ADS 537 requires operating units to fund claims for reimbursement through their existing budget allowance. A separate object class code has been created for operating units to track professional liability insurance expenses.

Claims for reimbursement must be documented on the SF-1034 in lieu of the SF-1164.

Refer to ADS 537 for detailed policy and procedures regarding professional liability insurance. The revised chapter is attached.

Point of Contact: Any questions concerning this Notice may be directed to Nora Lewis, Overseas Management Support Staff (OMS), (202) 712-1899.

Notice 0303

File name	Notice Date	Effective Date	Editorial Revision Date	ADS CD No.	Remarks
iu5_0403_030204_nocd	3/01/2004	10/01/2003	N/A		This IU will become inactive when ADS CD 35 is released..

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